

NLS

A VISUAL ART INITIATIVE
A subsidiary of Creative Sounds

190 Mountain View Avenue
Kingston 6
Jamaica
info@NLKingston.org

2023 APPLICATION
COMMERCIAL VENUE RENTAL

NLS (New Local Space Limited/ nuclear localisation signal/ natty's loquacious stylings/ nobodies loving something/...) New Local Space is an artist-run contemporary visual art initiative in Kingston that is a non-profit subsidiary of audio recording studio and production house Creative Sounds Ltd. NLS was founded in the garage of the building that houses Creative Sounds, as a place for visual art practitioners doing work in dialogue with contemporary issues to experiment with new ideas, collaborate with each other and engage with the public. Interdisciplinary experimentation, collaboration, and open access have continued to be core principles at the core of our operations. NLS has expanded beyond the garage to include an approximately 1000 sq ft work space. The mission of NLS is to facilitate thriving professions for visual art practitioners working in experimental practices committed to advancing more equitable cultures, and to equitably connect such art practitioners with the global contemporary art community. NLS does this through structured professional support via artist residency and fellowship programmes, exhibitions, affordable studio space, a podcast, paid internships and research.

ABOUT COMMERCIAL VENUE RENTAL

The project and gallery space and outdoor area at 190 Mountain View Avenue are available for commercial venue rental for 24-hour to one-week periods. The total occupancy of the space (with outdoors) is 200 people. Private on-site parking for five vehicles is provided. All other parking must be either street parking or arranged with an independent venue. Amplified live music performances are not allowed. The venue provides nominal electricity (to power lighting and other equipment for events) and a clean indoor and outdoor space. Rental of the indoor space includes the provision of a restroom, while rental of the outdoor space does not. Any necessary security, special equipment (such as stages, lighting and portable sanitary convenience) as well as permits needed for the event must be secured by event organisers.

Reservation of the venue must be secured with a non-refundable 50% deposit and a completed venue rental agreement one month before the event. Full payment for rental must be received at least one week prior to the event. For venue rental, the property may not be altered permanently in any way and must be returned in its original state upon completion of the rental period. This includes the removal of waste generated by activities conducted by the organiser(s) during the rental period.

Neither NLS nor Creative Sounds assume liability for any loss or damage to organisers' property or any other security concerns during venue rental. Event promotion, presentation and any other business conducted under venue rental agreements are independent of New Local Space Limited and Creative Sounds Limited. The names New Local Space and/or Creative Sounds Limited may not be used to promote or present any events or business conducted under venue rental agreement.

Specifications of the space:

The approximately 600 square foot indoor space is divided into a private project space, a library, and a gallery, as well as one full bathroom. There are two secure entrances to the indoor space, one is a double door that may be used as a loading dock. The property is secured with an electrical gate that is shared with the commercial audio recording studio Creative Sounds Ltd. Water is included in the rent but the tenant is responsible for payment of electricity, which will be added to the rent each month. Venue rental comes with 5 parking spaces on the premises. All other parking is street parking along Mountain View Avenue.

Tenant's responsibilities:

The tenant is responsible for paying rent and electricity on time, using all utilities and amenities in a responsible manner, monitoring and reporting on the maintenance of the space during their occupancy, and helping to keep the property free of pests through daily garbage disposal to the dumpster. Tenant is responsible for helping to ensure the property is kept secure by securing all gates and entries promptly upon entering and exiting property. At the end of occupancy, Tenant is responsible for leaving the indoor space and outdoor landscape in the condition it was handed over to tenant at the beginning of occupancy.

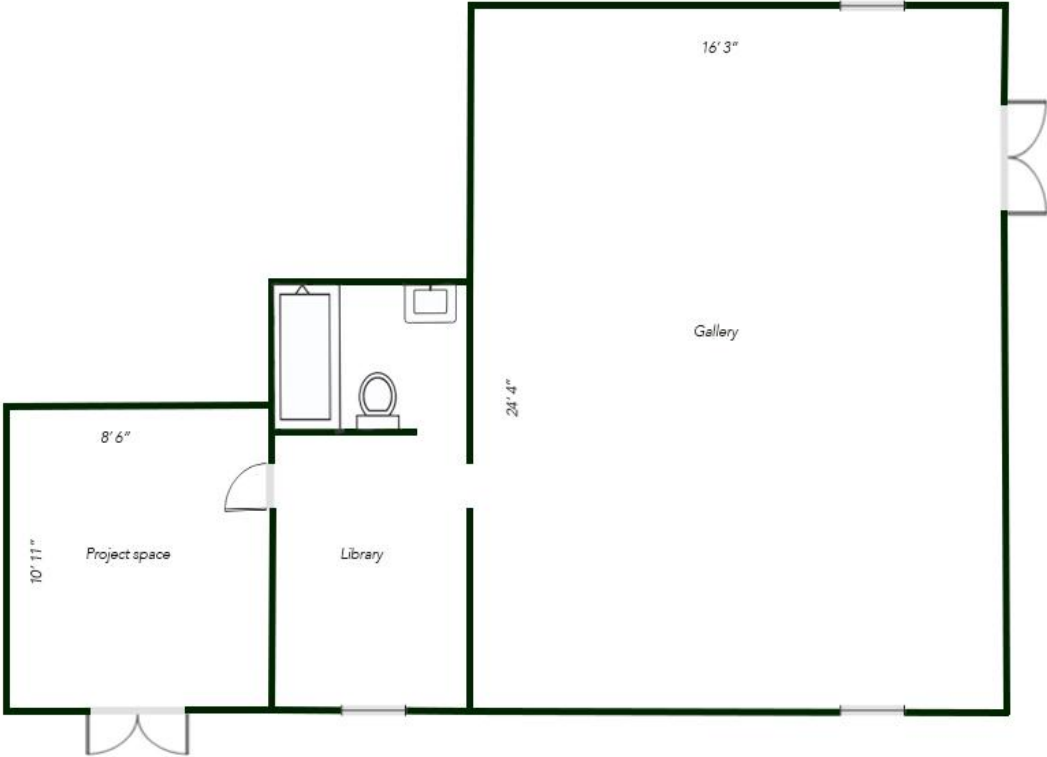
	24H (USD)	7 Days (USD)
INDOOR GALLERY SPACE	200	500
OUTDOORS (BACK YARD ONLY)	300	750
INDOORS AND OUTDOORS	400	1000

GUIDELINES FOR RENTAL

Applications must be emailed to info@NLSkingston.org. Please use the checklist at the end of this document to ensure you have enclosed all requested materials.

After your application has been reviewed, you will be notified whether or not you have been approved for the space, and invited for an interview if you have been approved. The review process takes approximately 4 weeks.

Once you have been notified of approval to rent this space, you will be presented two copies of a lease to be signed and returned. The tenant is required to present signed copies of the lease, pay a \$6000 deposit for electricity, \$7000 deposit for the gate opener and keys, as well as one month's deposit within two weeks from notification of approval to rent the space.





APPLICATION FORM

Full name of applicant: _____

Current home address: _____

Mobile phone numbers: _____

What is the best number to reach you? _____

Email address: _____

Have you ever rented property before? (yes/no) _____

If yes, provide the address and contact number of your landlord (if no, enter N/A):

State brief purpose for renting this space? _____

What are the proposed dates and duration of your event? _____

TRN/driver's licence #/or other government issued ID#

PRINT NAME

SIGNATURE

DATE

CONTACT INFORMATION FOR REFERENCES
(references may not be related to the applicant)

Reference 1

First name: _____ Last name: _____
Address: _____
Home phone numbers: _____ Work phone numbers: _____
Cell phone numbers: _____ Best number to reach: _____
Email address: _____

Reference 2

First name: _____ Last name: _____
Address: _____
Home phone numbers: _____ Work phone numbers: _____
Cell phone numbers: _____ Best number to reach: _____
Email address: _____

CHECKLIST

- COMPLETE APPLICATION FORM
- COMPLETE REFERENCE FORM 1
- COMPLETE REFERENCE FORM 2
- COPY OF GOVERNMENT-ISSUED ID